

Approved Recreation Committee Meeting - August 18, 2016
Community Development Department, 3 North Lowell Rd, Windham NH

Fred Connarn called the meeting to order at 7:06 pm.

Members Present: Fred Connarn, Alberto Chang, and Dave Curto. Also present was Recreation Coordinator Cheryl Haas

Members Excused: Jason Gill, Mark Lucas, and Selectmen Liaison Jennifer Simmons.

Minutes: Dave Curto made a motion to approve the minutes of 7/21/16, seconded by Alberto Chang, the vote carried 2-0-1. (Alberto Chang abstained due to being absent.)

Recreation Coordinator Updates:

**Griffin Park Tennis Bids* – four bids were submitted. Three of them were similar in price, one was much lower. Cheryl Haas will be going to the Board of Selectmen on 8/22/16 to ask the Selectmen to award the bid. Once they start work, the courts will be closed for a few days.

**Field/Park Maintenance Update* – due to the drought, not much work has been done on the fields this summer. Cheryl Haas was informed that Windham Soccer has new nets. She will make sure the old nets are disposed of properly.

**CPIA/Beach sign request:* CPIA has requested to donate a few signs at the beach for the winter season. Cheryl Haas will work with them prior to them going to the Board of Selectmen for discussion.

**Updates on Impact Fees and Master Plan* – The Planning Board decided not to vote on impact fees. The master plan draft is being updated and another draft will be sent out when available. Cheryl Haas noted that there might be some overlap with other Committees/Departments (such as Conservation, Greenway Trail, etc.)

Old Business:

Security Cameras: There was a lengthy discussion regarding the pricing received from the Consulting Contractor which we reached out to assist with the project. There were different options with different pricing. The reason we reached out to a consultant was to gather the program data, and for assistance with the bid. The Committee had been in agreement to use an expert in the field so the project would be done correctly. After some discussion, it was decided Cheryl Haas and Fred Connarn would reach out to the consulting group to see what how much of the work could be completed for a price of \$5,000 or less.

Passive Recreation Area: Mr. Keach's office is assisting with writing the scope of work portion of the bid. Then it will be reviewed and approved by Dave Sullivan. Then the project goes to bid, which includes a pre-bid meeting. A copy of the bid will be sent to the Committee once completed.

Alberto Chang made a motion to adjourn at 8:17 pm; seconded by Dave Curto, the vote carried 3-0.

Respectfully Submitted:

Cheryl Haas
Recreation Coordinator